



The Mehsana Urban Co-op Bank Ltd.
(Multi- State Scheduled Bank)
Corporate Building , Highway, Mehsana : 384002

Leading Multi-State Scheduled Co-operative Bank having 52 Branches and business of Rs. 6600 + Crore invite online application from eligible candidate for following post.

| Sr.No | Description | No of post | Age |
|-------|-----------------------------|------------|---------------|
| 1. | General Manager | 2 | 45 to 55 Yrs. |
| 2. | Asstt.General Manager | 3 | 40 to 50 Yrs. |
| 3. | H R D Manager | 1 | Below 45 Yrs. |
| 4. | Law Manager | 1 | Below 45 Yrs. |
| 5. | Manager Taxation / Advances | 2 | Below 45 Yrs. |
| 6. | P.A. to C.E.O | 1 | Below 40 Yrs. |
| 7. | Receptionist | 2 | Below 35 Yrs. |

For detailed advertisement and on-line application. please visit our bank's web-site www.mucbank.com. Apply before 01-03-2017. Hard copy is to be dispatch to above address with attachment.

Place : Mehsana

V. M. Patel

Date : 18/02/2017

Chief Executive Officer

With reference to our advertisement dated 18/02/2017 for the various post in the Gujarat Samachar the details qualification , experience and other terms & condition for various post are as under.

| Sr.No | Name of Post | No of post | Age |
|-------|-----------------|------------|---------------|
| 1. | General Manager | 2 | 45 to 55 Yrs. |

Qualification & Experience :

Chartered Accountant / MBA (Finance) from reputed institute / Master degree in commerce or science with 5 years experience of scheduled bank in higher post like AGM or DGM. CAIIB preferably. Experience in co-op. scheduled bank preferably.

OR

Master degree in commerce or science or engineering with 10 years experience of scheduled bank as Manager with at list 5 years experience as AGM or DGM.

| Sr.No | Name of Post | No of post | Age |
|-------|------------------------|------------|---------------|
| 2. | Asstt. General Manager | 3 | 40 to 50 Yrs. |

Qualification & Experience :

Chartered Accountant / MBA (Finance) from reputed institute with 5 years experience of scheduled bank as a Manager.

OR

Graduate in commerce or science or engineering with 10 years experience of as a Manager in scheduled bank or scheduled co-op. bank. CAIIB and Master degree preferably.

| Sr.No | Name of Post | No of post | Age |
|-------|--------------|------------|---------------|
| 3. | HRD Manager | 1 | Below 45 Yrs. |

Qualification & Experience :

MBA (HRD) from reputed institute with 5 years experience of scheduled bank or scheduled co-op. bank. Specially worked in HR area.

| Sr.No | Name of Post | No of post | Age |
|-------|--------------|------------|---------------|
| 4. | LAW Manager | 1 | Below 45 Yrs. |

Qualification & Experience :

LLM with 3 years experience of scheduled bank or scheduled co-op. bank as a legal Manager or Officer.

| Sr.No | Name of Post | No of post | Age |
|-------|--------------------------------|------------|---------------|
| 5 | Manager (Taxation, Advances) | 2 | Below 45 Yrs. |

Qualification & Experience :

Chartered Accountant having experience of loan processing, project finance or taxation. Scheduled bank or scheduled co-op. bank experience preferably.

| Sr.No | Name of Post | No of post | Age |
|-------|---------------|------------|---------------|
| 6 | P.A. to C.E.O | 1 | Below 40 Yrs. |

Qualification & Experience :

Graduate having experience as P.A. to CEO of big institute /company or scheduled bank or scheduled co-op. bank. Preferably knowledge of short hand in English & Gujarati. And fluency in English , Gujarati & Hindi language.

| Sr.No | Name of Post | No of post | Age |
|-------|--------------|------------|---------------|
| 7 | Receptionist | 2 | Below 35 Yrs. |

Qualification & Experience :

Graduate 5 years experience as receptionist in reputed Hotel, big institute /company. fluency in English , Gujarati & Hindi and having knowledge of computer operating system.

Salary : As per bank's industry norms. For deserving candidate higher salary may be considered.

Other Terms & Condition :

- 1) Probation period 1 year.
- 2) Service rules of The Mehsana Urban Co-op. Bank Ltd will be applicable for all the above post.
- 3) Experience & copy of education certificate to be attach with application.
- 4) Influence to Board member & CEO will be disqualified.
- 5) Copy of Pay slip of exiting salary to be attach with the application along with expected salary.

For above post candidates willing to apply may send their application on-line before 01-03-2017. Followed by hard copy of application, 2 photographs & all testimonials.