



# State Bank of India

CENTRAL RECRUITMENT & PROMOTION DEPARTMENT,  
CORPORATE CENTRE, MUMBAI

(Phone : 022-2282 0427; Fax : 022-2282 0411; E-mail : crpd@sbi.co.in)

## RECRUITMENT OF SPECIALIST CADRE OFFICERS IN STATE BANK OF INDIA

ADVERTISEMENT NO. CRPD/SCO-LAW/2017-18/06

1. Online Registration of Application and online payment of fee: 15.09.2017 to 06.10.2017
2. Date of online Test (Tentative) : 11.11.2017 (Only for Post Sr. No.1)
3. Tentative date of downloading call letter for online test : 25.10.2017 (Only for Post Sr. No.1)
4. Last date of receipt of Hard copy of online application along with enclosures (Only for Post Sr. No. 2) : 10.10.2017

State Bank of India invites online applications from Indian citizens for appointment in following Specialist Cadre Officers posts in State Bank of India. Candidates are requested to apply online through link given in "Careers" section of Bank's website <https://bank.sbi/careers> or <https://www.sbi.co.in/careers>

### PLEASE NOTE THAT

1. The process of Registration of application is completed only when fee is deposited with the Bank through Online mode
2. Before applying, candidates are requested to ensure that they fulfill the eligibility criteria for the post as on 01.09.2017. Admission to online test will be purely provisional without verification of documents. Candidature will be subject to verification of details/documents when the candidate report for interview, if called.
3. Candidates are advised to check Bank's website <https://bank.sbi/careers> or <https://www.sbi.co.in/careers> for details and updates. No intimation/ call letter will be sent in hard copy.

### VACANCIES AND OTHER DETAILS IN RESPECT OF POSTS AS DETAILED BELOW:

Sr. No.	Post	Grade	Vacancies								Age as on 01.09.2017		Minimum Educational Qualifications as on 01.09.2017	Experience as on 01.09.2017
			GEN	SC	ST	OBC	Total	OH	VI	HI	Min	Max		
1	Deputy Manager (Law)	MMGS-II	21	6	3	10	40	1	-	-	25 Years	35 Years	Graduate with a degree in Law or a Law Graduate who has passed 5 years integrated Law course from a recognized University in India.	Law Graduates who have enrolled as Advocates with Bar Council and have atleast 4 years of experience as Law officer in the Legal Department of Scheduled Commercial Banks / Financial Institutions (as mentioned in the web page of Indian Banks' Association under the link Member Associate) Or State Level Development Financial Institutions. (The experience should be after enrolment as advocate with Bar Council).
2	Deputy General Manager (Law)	TEGS-VI	1	-	-	-	1	-	-	-	35 Years	45 Years	Graduate with a degree in Law or a Law Graduate who has passed 5 years integrated Law course from a recognized University in India.	Law Graduates who have enrolled as Advocates with Bar Council and have atleast 15 years of experience as Law officer in the Legal Department of Scheduled Commercial Banks / Financial Institutions (as mentioned in the web page of Indian Banks' Association under the link Member Associate) Or State Level Development Financial Institutions. (The experience should be after enrolment as advocate with Bar Council).

Please note that change of category will not be permitted at any stage after registration of online application

#### ABBREVIATIONS

Category : SC- Scheduled Caste, ST- Scheduled Tribe, OBC- Other Backward Classes, PWD- Persons with Disability, OH- Orthopedically Handicapped, VI- Visually Impaired, HI- Hearing Impaired.

#### EMOLUMENTS :

POST	GRADE	SCALE OF PAY (Rs)	*CTC-ANNUAL EMOLUMENTS (APPROX)
Deputy Manager	Middle Management Grade Scale II (MMGS II)	31705-1145/1-32850-1310/10-45950	15.10 Lacs (inclusive of leased Rental at Mumbai)
Deputy General Manager	Top Executive Grade Scale VI (TEGS-VI)	68680-1960/4-76520	40.20 Lacs ((inclusive of leased Rental at Mumbai))

\*Emoluments will vary centre/place wise.

**Deputy Manager (Law) and Deputy General Manager (Law)** : The scale of pay applicable to different grades are furnished above. The officials will be eligible for DA, HRA, CCA, PF, Contributory Pension Fund, LFC, Medical Facility etc. as per rules in force from time to time.

#### NOTE:

1. Candidates belonging to OBC category but coming in the 'creamy layer' are not entitled to OBC reservation and age relaxation. They should indicate their category as 'GENERAL' or GENERAL (OH), as applicable.
2. Maximum age indicated is for General category candidates. Relaxation in upper age limit will be available as detailed under Para 1 point No. 1(iii) below.
3. The number of vacancies including reserved vacancies mentioned above are provisional and vary according to the actual requirement of the Bank.
4. Candidates belonging to reserved category including Persons with Disabilities for whom no reservation has been mentioned are free to apply for vacancies announced for unreserved category and they must fulfill all the eligibility conditions applicable to unreserved category.
5. Total emoluments have been worked out for posting in Metropolitan center Mumbai. It will vary as per place of posting and percentage of dearness allowance, house rent allowance, etc. payable from time to time.
6. Reservation for PWD is horizontal within the overall vacancies for the post.

(Contd. on next page...)

**1. ELIGIBILITY CRITERIA:**

EDUCATIONAL QUALIFICATIONS / EXPERIENCE: DETAILS GIVEN AGAINST EACH POST.

- i. The qualification prescribed for various posts are the minimum. Candidates must possess the qualification and relevant full time post qualification experience as on 01.09.2017
- ii. If CGPA scores or similar scores are awarded instead of marks, candidates must produce a certificate from the University / Institution which has awarded the score showing the equivalent percentage.

**iii. RELAXATION OF UPPERAGE LIMIT**

Sr. No.	Category	Age Relaxation
1.	Scheduled Caste/ Scheduled Tribe	5 years
2.	Other Backward Classes (Non-Creamy Layer)	3 years
3.	Persons With Disabilities (PWD)	PWD (SC/ST)-15 Years PWD (OBC)- 13 Years PWD (Gen)- 10 Years
4.	Ex Servicemen, Commissioned officers including Emergency Commissioned Officers (ECOs)/Short Service Commissioned Officers (SSCOs) who have rendered 5 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within one year from the last date of receipt of application) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or physical disability attributable to military service or invalidment.	5 years
5.	Persons Ordinarily domiciled of the state of Jammu & Kashmir during the period 01.01.1980 to 31.12.1989	5 years

**NOTE : CUMULATIVE AGE RELAXATION WILL NOT BE AVAILABLE EITHER UNDER THE ABOVE ITEMS OR IN COMBINATION WITH ANY OTHER ITEMS.**

**2. RESERVATION FOR PERSONS WITH DISABILITY (PWD):**

Vacancy is reserved for Orthopedically Handicapped (OH) as per Persons with Disabilities (Equal Opportunities, Protection of Rights & Full Participation) Act, 1995. Following categories of Persons with Disabilities are eligible to get the benefit of reservation-

OA-One Arm, OL-One Leg, OAL-One Arm and One Leg, BL-Both Leg,

- a) Persons with OA and OAL category should have normal bilateral hand functions.
- b) Only such persons would be eligible for reservations who suffer from not less than 40 per cent of relevant disabilities. A person who wants to avail of benefit of reservation would have to submit a Disability Certificate as per format prescribed by Ministry of Social Justice and Empowerment Notification No. G.S.R. 2 (E) dated 30.12.2009

**Use of Scribe & Compensatory Time:**

- i) The facility of Scribe/Reader Would be allowed to any person who has disability of 40% or more and has physical limitation to write including that of speed if so desired by the person. The compensatory time (20 minutes for every hour) would be applicable to such Candidates.
- ii) The scribe will be allowed to be used as per the guidelines issued vide Office Memorandum F. No. 16-110/2003-DD.III dated February 26, 2013 of Government of India, Ministry of Social Justice and Empowerment, Department of Disability Affairs, New Delhi and clarification issued by Government of India, Ministry of Finance Deptt. of Financial Services vide letter F. No.3/2/2013 - Welfare dated 26.04.2013.
- iii) Any candidate who is not eligible to Use scribe as per the guidelines referred to above and uses scribe in the written examination shall be disqualified to participate further in the recruitment process. Any candidate who is using scribe should ensure that he/she is eligible to use scribe in the examination as per the above guidelines. Any candidate using scribe in violation of the above guidelines shall stand disqualified and can be removed from service without notice, if has already joined the Bank.

**3. PROBATION :** To be decided by the competent authority.

**4. SELECTION PROCEDURE :**

- (i) **Deputy Manager (Law) :** The selection of candidates will be on the basis of online written test and interview. The test will be conducted tentatively on 11.11.2017. The call letter of test will be uploaded on Bank's website and also advised to the candidates through SMS and e mails. Candidates will be required to download the call letters. The test may be held at Ahmedabad, Vadodara, Bangalore, Bhopal, Raipur, Bhubaneswar, Chandigarh, Jammu, Srinagar, Chennai, Madurai, Guwahati, Hyderabad / Secunderabad, Vishakhapatnam, Kolkata / Greater Kolkata, Lucknow, Varanasi, Mumbai / Greater Mumbai / Thane / Navi Mumbai, Nagpur, Pune, Dehradun, Jaipur, New Delhi/ Delhi NCR, Patna, Ranchi, Ernakulam & Trivandrum centres.

CANDIDATE SHOULD CHOOSE THE NAME OF THE CENTRE WHERE HE/ SHE DESIRES TO APPEAR IN THE EXAMINATION. NO CHANGE IN THE CHOICE OF EXAMINATION CENTRE WILL BE ENTERTAINED. THE BANK, HOWEVER, RESERVES THE RIGHT TO ADD OR DELETE ANY CENTRE AND ALLOT THE CANDIDATE TO ANY CENTRE OTHER THAN THE ONE HE/SHE HAS OPTED FOR.

Sr. No.	Posts	Sr. No.	Tests	No. of Questn.	Marks	Time
1.	Deputy Manager (Law)	i.	Test of Reasoning	70	70*	90 min
		ii.	English Language	50	50*	
		iii.	Professional Knowledge	50	100	45 min

\*Qualifying in nature and marks thereon will not be reckoned for arriving at the Merit list.

Test will be held on-line. If number of applications is less, Bank reserves the right to consider selection of the candidate(s) through shortlisting and interview, instead of test & interview.

- a) Except Professional Knowledge (PK) paper, other papers will be of qualifying in nature. Candidates have to score minimum qualifying marks in these papers. The minimum qualifying marks will be decided by the Bank. The questions will be bilingual i.e. in Hindi & English. The candidates will have option to answer the questions in Hindi or English (except for test of English Language).
- b) To be eligible for being short-listed for interview, candidates have to score equal to or above the cut-off marks to be decided by the Bank for the PK test, besides scoring equal to or above the Minimum qualifying marks in other tests.
- c) Candidates must secure equal to or more than the minimum qualifying marks (to be decided by the Bank) in interview to be considered for selection. In the interview, the candidate can opt for Hindi also.

**Interview :** Adequate number of candidates as decided by the Bank will be called for Interview. The qualifying marks in Interview will be as decided by the Bank.

**Merit List :** for selection will be prepared in descending order on the basis of scores obtained in PK test and interview.

- (ii) **Deputy General Manager (Law):** Selection will be based on shortlisting and personal interview. Adequate number of candidates as decided by the Bank will be shortlisted, based on their qualification, experience and overall suitability, for interview. The qualifying marks in interviews will be decided by the Bank. Merit list for selection will be prepared in descending order on the basis of scores obtained in the Interview only

**Note:-** In case more than one candidate score the cut-off marks[common marks at cut-off point], such candidate will be ranked according to their age in descending order, both in select list as well as in wait list (if maintained).

**5. PLACE OF POSTING:** Candidates may be posted any place as per requirement of the Bank.

**6. APPLICATION FEE AND INTIMATION CHARGE (Non-refundable)**

Sr. No.	Category	Total
1.	SC/ST/PWD	Rs.100/- (Intimation Charges only)
2.	General and Others	Rs. 600/- (App. Fee including intimation charges)

**7. HOW TO APPLY :**

FOR DETAILED GUIDELINES / PROCEDURE ON

(a) Application registration (b) Payment of fees (c) Photograph & Signature scan & upload. Visit Bank's website OR "careers with us" Recruitment of Specialist Cadre Officer in State Bank of India.

**Note:** For the post of DEPUTY GENERAL MANAGER: The printout of online registered application alongwith photocopies of (i) ID proof (ii) Proof of date of birth (iii) Educational certificate/mark sheets (iv) Experience certificates (v) Brif resume must be sent to "State Bank of India, Central Recruitment & Promotion Department, Corporate Centre, 3rd floor, Atlanta Building, Nariman Point, Mumbai-400021" by post so as to reach us on or before 10.10.2017.

**8. CALL LETTERS FOR EXAMINATION/INTERVIEW :**

- a. The candidates should download their call letter and an "acquaint yourself" booklet by entering their registration number and password / date of birth, from the Bank's website. NO HARD COPY OF THE CALL LETTER / ACQUAINT YOURSELF BOOKLET WILL BE SENT BY POST.
- b. Intimation/call letter for interview will be sent by email or will be uploaded on Bank's website. No hard copy will be sent.

**9. PROOF OF IDENTITY TO BE SUBMITTED AT THE TIME OF EXAMINATION :** The candidates must bring one photo identity proof such as Passport / Aadhar / PAN Card / Driving Licence / Voter's Card / Bank Passbook with duly attested Photograph by the Branch Manager / Identity Card issued by College or Institution/Gazetted Officer in the official letter head, in original as well as a self attested Photocopy thereof. The photocopy of Identity proof should be submitted along with call letter to the invigilators in the examination hall, failing which or if identity of candidates is in doubt the candidate will not be permitted to appear for the test.

**10. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT :** Candidates are cautioned that they should not furnish any particulars that are false, tampered/ fabricated and they should not suppress any material information while filling up the application form.

At the time of examination/interview, if a candidate is (or has been) found guilty of :

- (i) using unfair means during the examination or (ii) impersonating or procuring impersonation by any person or (iii) misbehaving in the examination hall or (iv) resorting to any irregular or improper means in connection with his/her candidature for selection or (v) obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, will also be liable:

- a) to be disqualified from the examination for which he/she is a candidate
- b) to be debarred, either permanently or for a specified period, from any examination or recruitment conducted by Bank.

**11.** The Bank would be analysing the responses of a candidate with other appeared candidates to detect patterns of similarity. On the basis of such an analysis, if it is found that the responses have been shared and scores obtained are not genuine / valid, the Bank reserves the right to cancel his/ her candidature.

**12. USE OF MOBILE PHONES, PAGERS, CALCULATOR OR ANY SUCH DEVICES :**

- (i) Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail cancellation of candidature and disciplinary action including ban from future examinations.
- (ii) Candidates are advised in their own interest not to bring any of the banned item including mobile phones/pagers to the venue of the examination, as arrangement for safekeeping cannot be assured.
- (iii) Candidates are not permitted to use or have in possession of calculators in examination premises.

**13. GENERAL INFORMATION :**

- (i) Candidates should satisfy themselves about their eligibility for the post applied for. The Bank would admit to the online test all the candidates applying for the posts with the requisite fee on the basis of the information furnished in the online application and shall determine their eligibility only at the time of interview.
- (ii) Candidates serving in Govt./Quasi Govt. offices, Public Sector undertakings including Nationalised Banks and Financial Institutions are advised to submit 'No Objection Certificate' from their employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid.
- (iii) In case of selection, candidates will be required to produce proper discharge certificate from the employer at the time of taking up the appointment.
- (iv) Caste certificate issued by Competent Authority on format prescribed by the Government of India will have to be submitted by the SC/ST candidates, if called for interview.
- (v) A declaration will have to be submitted in the prescribed format by candidates seeking reservation under OBC category stating that he/she does not belong to the creamy layer as on 01.09.2017. OBC certificate containing the 'Non-creamy layer' clause, issued during the period 01.04.2017 to the date of interview, should be submitted by such candidates, if called for interview.
- (vi) Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability / failure to log on to the website on account of heavy load on internet or website jam.
- (vii) SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.
- (viii) Not more than one application should be submitted by a candidate. In case of multiple applications, only the last valid (completed) application will be retained and the application fee / intimation charges paid for the other registrations will stand forfeited. Multiple attendance/ appearance by a candidate in online examination and/ interview will be summarily rejected/ candidature cancelled.
- (ix) The possibility for occurrence of some problems in the administration of the examination cannot be ruled out completely, which may impact test delivery and/ or result from being generated. In that event, every effort will be made to rectify such problem, which may include the conduct of another examination if considered necessary.
- (x) IN CASE IT IS DETECTED AT ANY STAGE OF RECRUITMENT THAT A CANDIDATE DOES NOT FULFIL THE ELIGIBILITY NORMS AND / OR THAT HE / SHE HAS FURNISHED ANY INCORRECT / FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT(S), HIS / HER CANDIDATURE WILL STAND CANCELLED. IF ANY OF THESE SHORTCOMINGS IS / ARE DETECTED EVEN AFTER APPOINTMENT, HIS /HER SERVICES ARE LIABLE TO BE TERMINATED.
- (xi) Candidates are advised to keep their e-mail ID alive for receiving advices, viz. call letters/ Interview advices etc.
- (xii) Appointment of selected candidates is subject to his /her being declared medically fit as per the requirement of the Bank concerned.
- (xiii) DECISIONS OF BANK IN ALL MATTERS REGARDING ELIGIBILITY, CONDUCT OF EXAMINATION, OTHER TESTS AND SELECTION WOULD BE FINAL AND BINDING ON ALL CANDIDATES. NO REPRESENTATION OR CORRESPONDENCE WILL BE ENTERTAINED BY THE BANK IN THIS REGARD.
- (xiv) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Mumbai and courts/tribunals/ forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute tribunals/ forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.