

POST

DIRECTOR [EXPLORATION]

(On Contract / Deputation Basis extendable till 03 years)

JOB SPECIFICATIONS (ELIGIBILITY CRITERIA)

UPPER AGE LIMIT (AS ON THE DATE OF RELEASE OF ADVERTISEMENT)

Not more than 55 years

Age shall be relaxed for candidates with relevant experience / expertise

POST QUALIFICATION EXPERIENCE (In organizations of repute)

Essential: Minimum 10 years in handling activities of Mineral exploration of which at least two years shall be in an Administrative / Management Role.

Class-I/Grade-A or equivalent employees from Central Government, State Government, Quasi Government, Semi-Government, PSUs etc. with relevant experience & qualification may also apply. *Such employees shall be taken on Deputation [With relevant rules, as applicable] subject to final selection & clearance from the Competent Authority. Employees are encouraged to apply for the process without having to produce the NOC during the selection process.*

Desirable: Exposure in mining activities in Gujarat

EDUCATIONAL QUALIFICATION (Courses from any recognized Indian University)

Essential: M. Sc in Geology OR BE (Mining) (Full time course)

Desirable: PhD in the field of Geology / Mining

JOB DESCRIPTION OF DIRECTOR (EXPLORATION)

SCOPE OF POST (ROLE)

Handle end to end activities of the mining activities under the aegis of GMRDS and any other responsibility as handed from time to time by CEO or modified as per approval of GMRDS Board.

KEY ACTIVITIES

- ❖ Determine regional exploration strategy and policy framework within the framework of the company's strategic objectives and plans. In line with the strategy, define short and long term exploration targets, objectives and plans for the exploration function. Design the processes, implement appropriate methodologies and procedures, and direct exploration operations to achieve the objectives
- ❖ Compilation of regional geological, geochemical and geophysical databases, development of prospect ranking criteria and putting in place the necessary systems to maximize GMRDS opportunities to obtain permission for exploration in the highest ranked areas.
- ❖ Sets exploration targets, defines goals and standards for the function, and manages staff in the application of technology and the execution of exploration operations to achieve the results and support the company's strategic goals.
- ❖ Devises and oversees the development of solutions to difficulties, obstacles and events that occur within the area of responsibility, e.g. equipment failure or breakdowns, environmental issues, emergency management.
- ❖ Promotion of health, safety and environmental management (HSE) within the

department, and the transfer of skills and knowledge to employees working in the exploration environment.

- ❖ Manage systems for measuring exploration operational performance against targets, and provide high level technical exploration and geological expertise to determine solutions to technical and other operational difficulties and to keep the exploration programme on track.
- ❖ Interpret and analyze the results of drilling and other geological and geotechnical information to develop geologic models and mineralization theories, delineate current and future exploration targets, and evaluations of mining reserves/resources in the areas under exploration.
- ❖ Ensure expenditure within the allotted Budgets to implement the mineral exploration plan.
- ❖ Prepare mineral blocks for auction & works to help government make sustainable resource management decisions which best preserve the ability of Government of Gujarat to benefit from the state's mineral wealth.
- ❖ Identify all legal and regulatory requirements applicable to exploration activities and ensure compliance with these. Develop and implement operational procedures and set the standards within which members of the exploration group operate. Manage compliance with operational procedures and standards.
- ❖ Develop systems and structures to maximize productivity and minimize costs whilst achieving industry level safety targets.
- ❖ Organize, deploy, lead, develop and manage the performance of all employees in the exploration function. Ensure that all employees in the function are properly trained for their job responsibilities.
- ❖ Manage organizational and administrative aspects of the exploration function
- ❖ Continuously update expertise – including knowledge of international trends, developments and new technologies – to ensure that the company benefits by the most effective and appropriate exploration practices and solutions.
- ❖ Develop and maintain contingency plans and emergency-preparedness procedures in respect of identified potential risks/threats (as examples only: major accident, environmental exposures, etc.). Need to provide a strong leadership role in case of any emergency event within area of responsibility.

Key Result Areas

- ❖ Reduction in cycle time to explore minerals identified
- ❖ Reduction in cycle time to auction mineral blocks identified
- ❖ Compliance of HSE within time
- ❖ Reduction in accidents during exploration
- ❖ Number of Training Mandays
- ❖ Reduction in overhead costs
- ❖ Budget variances within acceptable limits
- ❖ On-time procurement of required materials and equipment;
- ❖ Enhancing the Productivity, efficiency and cost effectiveness of exploration activities
- ❖ Increase in Number of sites identified for exploration

Location

Gandhinagar, Gujarat