



GUJARAT STATE ELECTRICITY CORPORATION LIMITED
VIDYUT BHAVAN, RACE COURSE, VADODARA - 390 007.
CIN: U40100GJ1993SGC019988 Tel: 0265 – 6612052/53 Fax : 0265-2339308
e-mail: dgmhr.gsecl@gebmail.com Website: www.gsecl.in

RECRUITMENT OF ASSISTANT MANAGER (MINES)

ADVERTISEMENT

Gujarat State Electricity Corporation Limited is a Power Generation Company of erstwhile Gujarat Electricity Board having Power Stations at different locations with installed capacity 5883 MW. GSECL has requirement of qualified and experienced Engineer for development, operation and maintenance of its Gare Palma Sector- I Mine at Raigarh (Chhattisgarh).

Applications are invited for the post of Assistant Manager (Mines) under Gujarat State Electricity Corporation Limited from the eligible candidates as follows:

Job Title	Assistant Manager (Mines)
Pay Scale	Rs.17300-38610 excluding allowances(Pre-revised)
Required skill	Drafting, communication, liasioning, legal compliances
Qualification	Full time BE / B.Tech (Mining) with minimum 60% from recognized University of UGC/AICTE with Second Class Mining Managers Certificate of competency (Coal) from DGMS.
Experience	At least 05 years post qualification experience of working in open cast coal mines, with knowledge of coal mines planning, development and operation and maintenance of mechanized open cast coal mines along with up to date knowledge of mining rules and regulations.
Age Criteria	35 years on the date of Advertisement.

Vacancy	02	
Roster Reservation	Category	UR
	Vacancy	02
The vacancies may vary depending upon the actual requirement.		
FEES (NON REFUNDABLE)	Rs.500.00 for UR & OBC/SEBC candidate Rs.250.00 for ST & SC candidates	

INFORMATION ABOUT ON LINE APPLICATION	
On-line application form will be available on company web site.	Candidates may log on: www.gsecl.in
Online submission of application commences	14th December, 2016
Last date for online submission of application	31st December, 2016
Last date for receipt of hard copy of online application alongwith other documents	10th January, 2017
Important Dates	The last date of on line application is 31st December, 2016 12.00 midnight. The last date of sending hard copy of Application along with certificates is 10th January, 2017
General	Company reserves its right to call only short listed candidates for the written test on the percentage of Academic Performance / Experience / Age.
<p>The candidates after submitting on-line application should send printed Hard copy of application duly signed alongwith check list attached herewith. The Hard copy forwarded through R.P.A.D. post / Speed Post will only be considered.</p> <p>Hard copy to be forwarded at following address:</p> <p style="text-align: center;">General Manager (HR) Gujarat State Electricity Corporation Ltd. Vidyut Bhavan, Corp. Office, Race Course, <u>Vadodara : 390 007</u></p>	



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Guidelines for the post of Assistant Manager (Mines)

1. Candidates are required to submit online application compulsorily after reading/ understanding following guidelines.
2. Candidates will be shortlisted for Written Test / Personal Interview on the basis of their online applications only and they have to submit the authentic photocopies of all the relevant certificates / documents and subsequently the original certificates / documents for verification.

Only those candidates, who are fulfilling the requisite criteria are advised to apply. If at any stage, it is found that the candidate does not fulfill the requisite criteria, his/her candidature / selection / appointment shall liable to be cancelled.

3. Administrative Charges (non-refundable) of Rs 500 for Unreserved, OBC/SEBC, and Rs.250 for ST & SC are to be paid through Demand Draft only, and payment in any other mode is not acceptable. Candidates are required to obtain DD favoring **Gujarat State Electricity Corporation Ltd** payable at **Vadodara** before submitting their online application. DD should be obtained from a Nationalized Bank. The details of the same should be specified correctly in the application.
4. The reservation for OBC/SEBC and Women candidates are as per Govt. of India directives.
5. The management reserves the right to short list, select or reject any candidate for Written Test / Interview as the case may be.
6. The application will be registered for further consideration only after the payment of requisite application fees is confirmed.
7. In case of selection, the candidates have to fulfill the requisite Physical Fitness Standard as per Company's rules.

8. OBC/SEBC candidates should invariably specify the date of obtaining creamy layer certificate in English issued on or after 01.04.2016 by Competent Authority.

If the certificate is not available at the time of submission of hard copy of application, the same should be produced on the date of Written Test, failing which the candidate will be considered in General Category.

9. Selected candidate will be posted at Gare Palma Sector – I Mine at Raigarh (Chhattisgarh).
10. In case of name or caste differ due to marriage or other reason in educational certificate; attach the copy of Gazette for transfer of name or caste, on failure of which the candidature for the further process will be rejected.
11. Candidates who are working in Government/ Semi Government / PSUs have to submit the “**No Objection Certificate**” from the concerned organization at the time of written test/interview as the case may be, failing which their candidature will be disqualified.
12. The selected candidates shall have to produce relieving letter from the previous employer at the time of resuming his/her duty.
13. For qualifying criteria, the candidate should have final year passed required qualification and experience. The candidate submitting transcript instead of mark sheet will not be considered eligible.
14. Application received after closing date will not be acceptable under any circumstances.
15. GSECL will not be responsible for any postal loss/delay in receipt of application.
16. No any travelling fare will be paid to any candidate for attending the written test/interview.
17. The Management reserves the right to cancel the Selection List / Waiting List at any time at its sole discretion, without assigning reasons thereof.
18. Filling up the post is at the discretion of Management based on suitability of candidates. The decision of management in all matters relating to eligibility, acceptance or rejection of the applications,

made will be final and management will not entertain any enquiry or correspondence in this regard.

19. Canvassing in any form shall debar the candidate from selection.
20. This online registration of application program works fine with Internet Explorer 7.0 and above and Mozilla Firefox 4.0 and above. Hence all candidates are requested to use these browsers while filling-in online application.
21. Before starting for filling-in online application, the candidate shall keep ready (i) scanned copy of passport size photograph in the format jpg, jpeg, gif, png with memory size less than 50kB and 110x100 pixels (ii) valid e-mail address and (iii) details of demand draft.
22. Candidate has to enter 10 digit mobile number or land line phone number with STD code and valid email address. They are also advised to retain this email ID active for at least one year as important intimations to candidates shall be provided by email. They are further requested to check regularly their email. No change in the email ID will be allowed after submission of application. If candidate by mistake provides invalid mobile number/ phone number/ email address in the format, GSECL will not be responsible for non-receipt of communication/ delayed communication.
23. Candidates are required to enter the SSC seat no. and year of passing SSC correctly.
24. Candidates interested in joining GSECL as Assistant Manager (Mines) and who have passed requisite qualification can apply on line through GSECL web-site www.gsecl.in in the prescribed pro-forma.
25. In all future correspondence with GSECL, On-line Registration No. should be written. The password entered in the online application needs to be remembered by applicant for future login. The registration no. and password will be sent on email address once. Candidates are requested to check their junk email folder also.
26. Candidates after submitting online application cannot edit the application so candidates are advised to see the Preview of application before final submission of application. Candidates can print the application by login using registration no. and password up to last date and time of online job application.

27. Due to variant nature of internet, all candidates are requested to check their Spam/ Junk mail folder of their email also.
28. Candidates are requested to visit our website regularly for updates.
29. Candidates will be informed on their e-mail regarding receipt of hard copy but eligibility will be subject to scrutiny of documents.
30. Candidates for any reason, if unable to apply on-line, they shall make use of HELP CENTRE in HR Department at Company's Corporate Office at the Address mentioned in advertisement.
31. After successful registration of online application, candidates can print the hard copy of application using view/ print Option. This link will be provided in the e-mail also. Candidates are requested to retain hard copy of application for their reference.
32. Candidates are requested to take the print out of the filled up application and to submit the same with the photocopies of below mentioned documents **on or before 10th January 2017 on following address by RPAD / Speed Post.** If the candidate the submit the On-line application but do not forward the Hard copy of application with requisite documents then such candidature will be invalid.

Note :- It is compulsory to mention the generated **Application Number** & to write “**Application for the post of Assistant Manager (Mines)**” on the envelop.

General Manager (HR)

Gujarat State Electricity Corporation Ltd.
Vidyut Bhavan, Corp. Office, Race Course,
Vadodara : 390 007

DOCUMENTS TO BE SUBMITTED WITH PRINT OUT OF APPLICATION.

- Two passport size Photographs (To be pasted on Application print out)
- School Leaving Certificate
- Copy of Mark Sheets of final Year / Semesters
- Degree Certificate
- Second Class Mining Managers Certificate of competency (Coal) from DGMS
- Caste Certificate, if applicable (The certificate issued by Competent authority shall only be considered in case of reserved candidates)
- Experience Certificate
- NOC as mentioned in point No.11
- **Original Demand Draft** favoring **Gujarat State Electricity Corporation Ltd** payable at **Vadodara** (Registration No. and Name of candidate to be mentioned on the back side of DD)
- Any other relevant documents.