

**PHARMACY DEPARTMENT  
FACULTY OF PHARMACY  
THE M.S.UNIVERSITY OF BARODA, VADODARA**

**NOTIFICATION**

No.PHR/141/17

4/7/2017

Applications on plain paper with necessary enclosures are invited for the following purely **temporary posts**, with fixed salary, without any liability of permanent nature on the University, so as to reach the Head, Pharmacy Department, Faculty of Pharmacy, Kalabhavan campus, Vadodara 390 001 **on or before 20<sup>th</sup> July 2017.**

1. Technical Assistant : One Post
2. Technical Assistant : One Post
3. Store /Account Clerk : One post

**1. Technical Assistant :-**

Salary: 13,700/-

Graduate with one year experiences in the Laboratory/Store

**OR**

Diploma Engineering holder with three years experience in Laboratory/ store

Knowledge of office routine work and typing is essential, maintenance of accounts registers/store work is desirable. Preference will be given to experience holders in the laboratory/Store.

**2. Technical Assistant :-**

Salary 7800/-

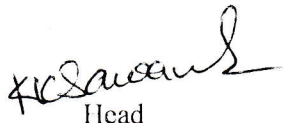
- (i) B.Sc **OR**
- (ii) Diploma in Pharmacy **OR**
- (iii) F.Y.B.Sc with three years experience in Laboratory/Store .

Knowledge of office routine work and typing is essential, maintenance of accounts registers/store work is desirable. Preference will be given to experience holders in the laboratory/Store for applicants of category (i) & (ii).

**3. Store/Account Clerk**

Salary 10,500/-

A post graduate/graduate degree in commerce with experience of not less than 2 years in industry/educational institute will be preferred. Knowledge of data processing on computers and general correspondence like inviting quotations, preparing comparative statements and other day to day work will be preferred. Knowledge of maintenance of Cashbook/Ledger & Tally Accounting is desirable.

  
Head

Pharmacy Department



Dean

Faculty of Pharmacy

Copy f.w.cs:-

1. The Registrar ( ADE), The M. S University of Baroda
2. All Heads of the department of the faculty
3. All Deans of the faculty and head of the institutions
4. Employment Officer, Regional Employment Office, Narmada Bhavan, Vadodara
5. Notice Board of the Faculty Office/Pharmacy Department
6. Director, Computer Center, with a request to put it on university website.