



The Maharaja Sayajirao University of Baroda
Vadodara - 390 002, Gujarat, India.

NOTIFICATION NO. ADE 10/24/2018-2019

The Maharaja Sayajirao University of Baroda invites 'Online applications' for various non-teaching posts to be filled in purely on temporary and fixed tenure basis under Contractual Hiring Services (CHS).

The desirous candidate is required to apply online on or before 28/2/2019 before 6.00 P.M. at: msubrecruitment.digitaluniversity.ac

The other details & conditions are available on the website of The Maharaja Sayajirao University of Baroda website (www.msubaroda.ac.in.)

Vadodara
Date: 16-2-2019

N. K. Ojha
Registrar (I/c)

NOTIFICATION NO.ADE 10/24/2018-2019 DATED 16-02-2019

The Maharaja Sayajirao University of Baroda Invites 'Online Applications' under Contractual Hiring Services (CHS) of various hiring services purely on temporary and fixed tenure basis on agreement for the tenure of 05 years.

For Computer Centre

1	Name of Post	Temporary Computer Programmer (5 Year contractual period)
A	Number of Post	02 [Two]
B	Educational and other Qualifications and Experience required for Recruits	1. BE (Computer Engineering) / BE (Information Technology) / MCA with First Class or Higher Qualification.
C	Function	<ol style="list-style-type: none"> 1. To manage and MSU Examination portal for online submission of manuscripts and managing security parameters for the same. 2. Programmer Officer shall be expected to support the senior administrative officer Co-ordinate various ongoing e-Governance projects, Digital University frame-works and shall also help to directors of various program 3. To develop application for submission of online forms (example transcript, attempt certificate, duplicate mark sheet, correction in the name etc.). 4. Development of small projects for implementing Govt. Schemes (Such as NamO e-Tablet yojna, Mukya Mantri Apprenticeship yojna etc.). 5. To manage and upgrade ARMS (Annual Report Management System) and Convocation related software (and Phd Framework) Maintenance of University website. . 6. He/she shall also be expected to carry activities as per the directive of the Director of Computer Center, Registrar and Hon. Vice Chancellor, as deemed fit as per requirement from time to time. 7. He/she shall also look in to maintenance and development of infrastructure of the Faculty.
D	Remuneration	Rs.21,000/- net p.m. - 3% increment applicable for every year

2	Name of Post	Temporary Network Assistant (5 Year contractual period)
A	Number of Post	01 [One]
B	Educational and other Qualifications and Experience required for Recruits	<ol style="list-style-type: none"> 1. BE (Computer Engineering) / BE (Information Technology) / MCA or Higher Qualification. <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> 2. Diploma Computer Engineer / Diploma IT Engineer with 1 year experience in relevant field.
C	Function	<ol style="list-style-type: none"> 1. To Manage CCTV Camera Network. 2. To monitor the WIFI Network and related issues. 3. Manged and setup Thin Client / Zero Client Servers and LAB 4. Maintenance of University website. 5. He/she shall also be expected to carry activities as per the directive of the Director of Computer center Registrar and Hon. Vice Chancellor, as deemed fit as per requirement from time to time.
D	Remuneration	Rs.15,000/- net p.m - 3% increment applicable for every year

3	Name of Post	Temporary Data Entry Operator (5 Year contractual period)
A	Number of Post	01 [One]
B	Educational and other Qualifications and Experience required for Recruits	Any Graduate with basic knowledge about MS Office having good typing speed
C	Function	<ol style="list-style-type: none"> 1. Due to digitization of various Govt. Schemes (Namo e-Table entry, MATY communications, recruitment fair communication etc.) 2. For data entry and formatting of reports of ARMS. 3. Data Entry in Audit Management System every year. 4. Data Entry for PhD Framework. 5. He/she shall also be expected to carry activities as per the directive of the Director of Computer Centre, Registrar and Hon. Vice Chancellor, as deemed fit as per requirement from time to time.
D	Remuneration	Rs.8,600/- net p.m - 3% increment applicable for every year

For IQAC

1	Name of Post	Temporary Statistical Officer under Contractual Hiring of Services [CHS] for Five years
A	Number of Post	01 [One]
B	Educational and other Qualifications and Experience required for Recruits	<ol style="list-style-type: none"> 1. M.Sc. degree in Mathematics, Statistics, M.Sc in IT, MCA. OR BE in IT or Computer Science and Engineering, with at least 50% of marks or equivalent grade of in the seven-point scale as per UGC norms in any discipline from recognized University. 2. Knowledge of MS Office and Proficiency in application of statistical analysis software.
C	Functions	Statistical officer shall offer his/her services under the direct supervision, overall guidance and control of the Director, IQAC.
D	Remuneration	Rs.21,000/- 03% increment applicable for every year

For Faculty of Commerce

Sr. No.	Name of the Post	No.of Posts	Fixed payment per Month [in Rupees]	Minimum Qualification for the Posts under
B.COM.(HONOURS) PROGRAMME				
1	Clerk Temporary	01	9460/- As per the HPP Guidelines	Any Graduate with 50% Marks or Equivalent Grade, Computer knowledge (MS Office, MS Excel,) with relevant work experience, and preferably CCC Passed from (Government Approved Institution)
2	Peon Cum Sweeper Temporary	01	8580/- As per the HPP Guidelines	<ol style="list-style-type: none"> 1. The Person should not be less than 18 years in age. 2. The Person should have passed 10th Standard with relevant work Experience. 3. Should be able to speak and understand Gujarati and Hindi. Knowledge of English and Cycling will be Preferred.
B.COM. HIGHER PAYMENT FEES				
1	Clerk Temporary	07	9460/- As per the HPP Guidelines	Any Graduate with 50% Marks or Equivalent Grade, Computer knowledge (MS Office, MS Excel,) with relevant work experience, and preferably CCC Passed from (Government Approved Institution)
2	Temporary Peon	09	8580/- As per the HPP Guidelines	<ol style="list-style-type: none"> 1. The Person should not be less than 18 years in age. 2. The Person should have passed 10th Standard with relevant work Experience. 3. Should be able to speak and understand Gujarati and Hindi. Knowledge of English and Cycling will be Preferred.

For University Health Centre

S.No.	Name of the Post/Salary	Qualifications & Experience
1	Temporary Medical Officer Rs 40,000/- net per month	<p>1. Degree of Bachelor of Medicine and Bachelor of Surgery (MBBS) from any of the recognized University/ institution or deemed University or possess any other qualifications specified in first or second schedule to the Indian Medical Council Act, 1956.</p> <p>2. Possess the basic knowledge of computer application as prescribed in the Gujarat Civil Services classification and Recruitment (General) Rules, 1967 as amended from time to time. The basic knowledge of Computer Application as prescribed in the Gujarat Civil Services Classification and Recruitment (General) Rules, 1967</p> <p>3. Adequate knowledge of Gujarati or Hindi Or Both.</p> <p>4. The Candidate is required to get himself/herself registered under the Gujarat Medical Council Act, 1967 before joining duty.</p> <p>Timings of duty hours will be</p> <p>9:00 am to 1:00 pm and 5:00 pm till 8:00 pm from Monday to Friday and from 9:00 am till 12:30 pm on all Saturdays</p> <p>AGE LIMIT: Upto 45 YEARS.</p>
2	Temporary Physiotherapist Rs 15000/- net per month	<p>Bachelor of Physiotherapist (B.P.T) from a recognised University.</p> <p>Timings of duty hours will be 9:00 am to 1:00 pm and 5:00 pm till 8:00 pm from Monday to Friday and from 9:00 am till 12:30 pm on all Saturdays</p> <p>AGE LIMIT : Upto 35 YEARS</p>
3	Temporary Pharmacist Rs 10000/- net per month	<p><u>Qualifications:</u> Bachelors in Pharmacy (B.Pharm) from a recognised university or Diploma in Pharmacy from a recognised University with a license for dispensing drugs</p> <p><u>Experience:</u> Minimum 2 Years' experience of working in dispensary of government or semi government organisation</p> <p>Basic knowledge of Training in computer application from a recognized Institution.</p> <p>AGE LIMIT: Upto 45 years.</p>

4	Accounts Clerk Rs 7800/- net per month	<p>M.com with 50% of marks and training in Accounting and Tally and having CCC certificate from a Government recognized institution</p> <p><u>Experience:</u></p> <p>Minimum 1 year of working with Government or Semi Government organization preferably involved in Health care sector.</p> <p>WORKING HOURS: 10:30 AM TO 6:10 PM AGE LIMIT : Upto 45 YEARS.</p>
5	Temporary Lab Technician Rs.13500/- Net per month	<p><u>Qualifications:</u></p> <p>B.Sc.in(Chemistry/Microbiology/Biochemistry/) and P.G.D.M.L.T Certificate (One year course) from Government approved Institution.</p> <p>AGE LIMIT: Upto 36 YEARS</p>
6	Temporary Part Time Medical Officer Rs 20,000/- net per month	<p>Degree of Bachelor of Medicine and Bachelor of Surgery (MBBS) from any of the recognized University/ institution or deemed University or possess any other qualifications specified in first or second schedule to the Indian Medical Council Act. 1956.</p> <p>2. Possess the basic knowledge of Computer application as prescribed in the Gujarat Civil Services classification and Recruitment (General) Rules.1967 as amended from time to time. The basic knowledge of Computer Application as prescribed in the Gujarat Civil Services Classification and Recruitment (General) Rules, 1967</p> <p>3. Adequate knowledge of Gujarati or Hindi Or Both.</p> <p>4.The Candidate required to get himself/herself registered under the Gujarat Medical Council Act,1967 before joining duty.</p> <p><u>Experience:</u></p> <p>Minimum 1 year of working in a private setup hospital or government or Semi government organization.</p> <p>Timing of duty hours will be from 4:00 pm till 08:00 pm from Monday to Friday and from 9:00am to 12:00 noon on all Saturdays</p> <p><u>Age limit:</u>Upto 50 years.</p>

The age limit could be relaxed for the eligible candidate subject to the discretion of the selection committee. In addition, all other GOG and University existing rules will be applicable.



THE MAHARAJA SAYAJIRAO UNIVERSITY OF BARODA

Important Points:

- (i) The candidate shall be required to submit his/her candidature online latest by 28/2/2019 on or before 6:00 P.M. on onmsubrecruitment.digitaluniversity.ac.
- (ii) The hard copy of the system generated form, along with required enclosures and other relevant supporting documents/certificates etc. supporting his/her Educational qualifications and Certificate Past relevant and specific experience of University/College Academic Administration preferably in the Higher Education field of similar nature in the University/Organization/Institute/Cells/Sections/Departments shall be required to be submitted to the Registrar (I/c) at the time of Personal Interaction.
- (iii) Candidate should possess the required Essential educational qualifications as well as relevant and specific experience as per Point (ii) hereinabove on the last date of submission of Online Application.
- (iv) It shall be the responsibility of the candidate to assess his/her own eligibility in accordance with the prescribed Educational qualifications, relevant and specific experience, etc. as per Point (ii) hereinabove, and submit his/her candidature duly filled-in, along with the desired information and Documents and Certificates as per this Notification.
- (v) Suppression of factual information, supply of fake documents, providing false or misleading information or canvassing in any manner on the part of the candidates shall lead to his/her disqualification.
- (vi) In case, it is detected at any point of time in future, even after assignment of duty and/or Signing of the agreement, that the candidate was not eligible, his/her agreement of hiring shall be liable for termination forthwith as per this clause. This must be mentioned in the letter of offer and assignment clearly. In case of any ambiguity with regard to eligibility in particular, the decision of the Syndicate shall be final and binding to all.
- (vii) Acceptance of documents submitted by the proposer shall be subject to verification by the competent authority/office at any point of time even after signing of the agreement. If any document is found to be false/fake/incorrect either before or after the signing of the agreement, the document shall be summarily rejected or action may be initiated against the candidate which shall lead to cancellation of his/her agreement of hiring, as the case may be.
- (viii) The candidate shall bring all original certificates relating to his/her age, Educational qualifications, Past experience, etc. at the time of personal interaction.

- (ix) In case the candidate fails to submit the original documents for verification of the certified photocopies of the enclosures to his/her application, he/she may not be allowed to appear for personal interaction and his/her candidature may be treated as cancelled without any further communication in this regard.
- (x) At the time of hiring under Contractual Services, an 'Agreement' shall need to be executed between the Registrar of the University and the selected assignee concerned. A copy of the same shall be kept with the Dean/Registrar. Such service agreement shall be duly stamped as per the rates applicable.
- (xi) The online application form fee is Rs.1000/- (Rs.250/- for SC/ST Candidates) that is required to be paid using Credit/Debit Card, or Online Banking only. This amount shall not be accepted in Cash, through Money-order or Postal-order or through any other financial instrument except Credit/Debit cards. The aforesaid application fee is non-refundable and no enquiries shall be entertained in this regard.
- (xii) The University reserves the right to withdraw an advertisement, either partly or wholly, at any time without assigning any reason or postpone or to fill in the less number of Posts at its discretion depending upon the requirement of the University.
- (xiii) The decision of the competent authority shall be final.
- (xiv) The candidates shall be required to appear in the personal interaction at his/her own expenses.
- (xv) Candidate should not involve in any litigation or Court Case against the M.S. University of Baroda or Government of Gujarat at the time of application.

Vadodara

Dated: 16/2/2019

N. K. Ojha

Registrar (I/c)