

**Tentative syllabus for Written Examination of Deputy Superintendent
(Accounts) is as under:**

Sr. No.	Description	Weightage
1	Final accounts of the company under Schedule III of companies Act 2013	15 Marks
2	Various Audits like Internal Audit, Statutory Audit, C&AG Office Audit, Cost Audit and Tax Audit	10 Marks
3	Bank Reconciliation Statements, Stock Reconciliation and Debtor Reconciliation, Vendor Reconciliation	05 Marks
4	Passing of Various claims like Supplier Bills / Claims	05 Marks
5	Various Taxes like Income Tax, Goods and Service Tax, Customs Act	10 Marks
6	Various Laws like Provident Fund, ESIS, EDLI, Contract Act, Companies Act 2013, The Electricity Act, Workmen welfare Cess.	10 Marks
7	Financial management including various fund arrangements like CC, Long Term Loans, Short term Loans proposal, Deferred Payment Guarantee, Letter of Credit, Bank Guarantee and Fund management	10 Marks
8	Project Management (Evaluation of project as per various methods like payback, ARR, IRR, NPV etc)	05 Marks
9	Costing and Cost Accounting Records	10 Marks
10	Budget and Budgetary Control, Types of Budget like Cash/Sales/Purchase/Flexible etc.	10 Marks
11	Indian Accounting Standards issued by The Institute of Chartered Accountants of India	10 Marks
Total		100 Marks

Note:- Tentatively written exam will be conducted in 2nd Week of October-2019.

HR Section

Date:-16/09/2019

Sd/-

(Addl. General Manager)

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