



AHMEDABAD JANMARG LIMITED

(A 100% Subsidiary of Ahmedabad Municipal Corporation)
Regd. Office : AMC West Zone Office, Ground Floor,
Dr. Ramanbhai Patel Bhavan, Usmanpura, Ahmedabad-13.



Advertisement No:04 Date: 11 -11-2019

Ahmedabad Janmarg Limited invites applications for the following post which is purely on contractual basis for 11 months which can be extended further considering the requirement and performance:

S. N	Name of the Post	No. of Vacancies	Qualification	Remuneration (Monthly Basis)
1	Asst. Manager (HR/Training)	01	<ul style="list-style-type: none">• Post Graduate Degree in Human Resource Management or MBA (HR)• Two years experience in HR & Training, preferably in a transport company.	Rs.30,000/-
2	Company Secretary	01	<ul style="list-style-type: none">• Candidate must be a qualified Company Secretary and member of the institute of company secretaries of India.• The person should have 3 years experience of working as company secretary in a public limited company.• Candidate must have the effective communication skill and ability to deal with Government department.• Candidate should have through knowledge of CS and have the effective communication skills.	Rs.35,000/-

Important Notes (common for all the post):

- (1) Attested copies of all the testimonials must be sent with the application.
- (2) Applications which are incomplete, not in prescribed application form and received after the last date of application shall be rejected.
- (3) Applicants if called for interview will have to come at their own cost.
- (4) Canvassing in any form shall be a disqualification.
- (5) Age of the applicant should not be more than 30 years.
- (6) Interested candidate are advice to study BRTS project, take ride in BRTS bus before coming to interview.
- (7) Application should reach to the General Manager, Ahmedabad Janmarg Ltd., AMC West Zone Office, Ground Floor, Dr. Ramanbhai Patel Bhavan, Usmanpura Cross Road, Ahmedabad - 380013, Gujarat **on or before Date:- 20-11-2019, before 6.00 pm** by Post / By Courier / In Person.



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Sr. No.	NAME OF THE POST	No. OF POST
1.	Asst. Manager (HR/Training)	01
2.	Company Secretary	01

1. The details of Qualification, Experience & others are available on AJL's Website:
<http://www.ahmedabadbrts.org>
2. Application should reach to the regd. office mentioned above on or before Dt.20-11-2019 before 6.00 pm.



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APPLICATION FORMAT

(TO BE FILLED IN BOLD ENGLISH CAPITAL LETTERS BY THE CANDIDATE)

Insert latest
Passport Size
Photograph

1	Name of the Post					
2	Name of the Candidate					
3	Father/Husband's name					
4	Date of Birth					
5	Permanent Address					
6	Age as on 20-11-2019					
7	Address for correspondence					
8	Contact No. with Fax &/or email					
9	Details of Education qualification from matriculation onwards	10th	12th	Graduation	Post Graduation	Others
	a) Examination passed					
	b) Year of passing					
	c) Name of the Institute/University/Board					

	d) Major subjects					
	e) Percentage in aggregate (%) (Convert CGPI, CPI in %)					
10	Details of experience (In chronological order)	Details about organization, duration, major assignments handled related with the position applied for (please attach separate sheet)				

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled if the information found to be false or incorrect.

Date.....

Place.....

Signature of the candidate